## DARLINGTON TOWNSHIP MUNICIPAL ROOM LEASE AGREEMENT AND RENTAL RULES

This form is intended to be a legally binding agreement

## **PARTIES**

1.	This Agreement entered into on	
	Darlington Township.	· · · · · · · · · · · · · · · · · · ·
	PROPERTY Initial all that apply	
2.	This Agreement shall be for the use of the <b>Municipal Room</b> located in the Township Building at 3590 Darlington Road, Darlington, PA 16115.  (initials)	
3.	This Agreement shall be for the use of the <b>Municipal Pavilion</b> located adjacent to the rear parking lot of the township building located at 3590 Darlington Road, Darlington, PA 16115 (initials)	
	<u>TERM</u>	
4.	The term of this Lease Agreement shall begin on the, 20, at	
5.	The term of this Lease Agreement shall conclude on the, 20, at	
	FEES and DEPOSITS	
6.	In the event Lessee leases the <b>Municipal Room</b> , the Lessee, at the time of signing this Agreement, shall provide a <b>refundable security deposit</b> to the Lessor in the amount of <b>One-Hundred- Fifty- Dollars (\$150.00)</b> . Lessee, at the time of signing this Agreement, shall also provide the <b>rental fee in the amount of One-Hundred-Fifty Dollars (\$150.00)</b> .	
7.	In the event Lessee leases the <b>Municipal Pavilion</b> , the Lessee, at the time of signing this Agreement, shall provide a <b>refundable security deposit</b> to the	

Lessor in the amount of Fifty Dollars (\$50.00). Lessee, at the time of signing this

Agreement, shall also provide the rental fee in the amount of Fifty Dollars

(\$50).

- 8. In the event the Lessee leases both the Municipal Room and the Municipal Pavilion, the Lessee at the time of signing this agreement shall provide a refundable security deposit of One-Hundred-Seventy-Five Dollars (\$175.00). Lessee at the time of signing this Agreement, shall also provide the rental fee in the amount of One-Hundred-Seventy-Five-Dollars (\$175.00).
- 9. An inspection of the Municipal Room and/or Municipal Pavilion will be completed at the conclusion of the aforementioned term. Charges including, but not limited to, damages, extra clean-up, or extra labor will be deducted from Lessee's security deposit in the amount of the cost to repair damages and/or the rate of \$20.00 per hour. Any remaining security deposit shall be returned to the Lessee.

## **RULES and CONDITIONS**

- 10. By executing this Agreement, Lessee acknowledges and agrees to the following:.
  - Lessee must be twenty-one (21) years of age or older and is responsible for the conduct of their guests;
  - b. Lessee must be present at all times during the term of the Lease;
  - c. Lessee remains responsible for leaving the Municipal Room and/or Municipal Pavilion in the same condition it was at the beginning of their lease;
  - d. No alcohol is permitted in or on the premises;
  - e. Smoking is strictly prohibited inside the Municipal Room and any room adjacent to which Lessee may access;
  - f. Tables and chairs shall not be removed from inside of the Municipal Room:
  - g. Lessee shall **refrain from using tape, thumbtacks, staples, nails, etc. on the walls, windows or light fixtures** of the Municipal Room;
  - h. Lessee shall refrain from using glitter, confetti, or sprinkles inside of the Municipal Room;
  - Lessee shall obtain written permission from Darlington Township officials prior to using any off-road vehicles at the Lessor's property;
  - j. Lessee shall obtain written permission from Darlington Township officials prior to using any fireworks at Lessor's property;
  - k. Lessee shall clean the Leased property at the conclusion of their eventall tables must be wiped clean, all tables and chairs must be placed back in the position they were in upon Lessee's arrival, and all floors must be vacuumed;
  - Lessee shall remove all signs, notifications, decorations at the conclusion of the Lease term;
  - m. Lessee shall clean the kitchen area and deposit all trash in the on-site dumpster; and

- n. Lessee shall lock all doors at the conclusion of the Lease term and return all keys to the Lessor by the end of the next business day following the Lease term.
- 11. Lessee shall **contact Sue Raab- (724) 827-2684- at least five (5) days prior** to the beginning of the Lease to make arrangements for accessing the Municipal Room.

## **ACKNOWLEDGEMENT**

By executing below, you agree to abide by all rules and conditions set forth in this Lease Agreement and that any violation thereof may result in immediate expulsion from the premises, forfeiture of all rental fees, all security deposit(s). Additionally, Darlington Township reserves the right to suspend Lessee's future Leasing privileges.

aforementioned terms.	g prior to the execution and understands all the	
Lessee	Phone Number	
Address of Lessee (please include mun	icipality of residence)	
OFFICE USE ONLY		
Date Agreement Received	Fee Received (cash/check)	
Deposit Received (cash/check)	Date Deposit Returned	