

**DARLINGTON TOWNSHIP SUPERVISORS REORGANIZATION
MEETING HELD MONDAY, JANUARY 5, 2015**

The Darlington Township Board of Supervisors met on Monday, January 5, 2015 at 4:30 P.M. in the township municipal building for their Reorganization Meeting.

Temporary Chairman, Chad Crawford called the meeting to order.

Present were the following:

Supervisors: Chad Crawford
Shaun McRoberts via teleconference
John Nicely via teleconference

Meeting Dates: January 12th, February 9th, March 9th, April 13th, May 11th, June 8th, July 13th, August 10th, September 14th, October 12th, November 9th and December 14th, 2015.

Paid Holidays : New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.

Visitors: No one was present.

REORGANIZATION MEETING FOR 2015 YEAR

Temporary Chairman, Chad Crawford appointed Susan Householder to act as temporary Township Secretary, Shaun McRoberts seconded. Motion carried unanimously.

CHAIRMAN: John Nicely motioned, Shaun McRoberts seconded to approve Chad Crawford as Chairman of the Board of Supervisors for the 2015 year. Motion carried. Chad Crawford abstained from voting.

VICE CHAIRMAN: Chad Crawford motioned, John Nicely seconded to name Shaun McRoberts Vice Chairman for the 2015 year. Motion carried unanimously. Shaun McRoberts abstained from voting.

SECRETARY: Chad Crawford motioned, Shaun McRoberts seconded to name Susan Householder, Township Secretary. Motion carried unanimously.

TREASURER: Chad Crawford motioned, John Nicely seconded to name Daisy Stone, Township Treasurer. Motion carried unanimously.

ROAD MASTER: Chad Crawford motioned, John Nicely seconded to appoint Kevin McRoberts as Road Master. Motion carried. Shaun McRoberts abstained from voting.

POLICE CHIEF: Chad Crawford motioned, Shaun McRoberts seconded to name Alfred Filauri, Police Chief. Motion carried unanimously.

Reorganization meeting page 2

TOWNSHIP ENGINEER: Chad Crawford motioned, John Nicely seconded to appoint Cornerstone Engineering as the Township Engineer. Motion carried unanimously.

TOWNSHIP SOLICITOR: Chad Crawford motioned, Shaun McRoberts seconded to name Law Firm, Sainovich, Santicola and Steele as the Township Solicitors. Motion carried unanimously.

TOWNSHIP EMERGENCY MANAGEMENT COORDINATOR: Chad Crawford motioned, John Nicely seconded to name William Douthitt the Township Emergency Management Coordinator. Motion carried unanimously.

APPOINTED AUDITOR: Chad Crawford motioned, John Nicely seconded to appoint Robin Graham as Auditor for the 2015 year. Motion carried unanimously.

SEWAGE ENFORCEMENT OFFICER: Chad Crawford motioned, Shaun McRoberts seconded to name Michael Groves, Sewage Enforcement Officer. Motion carried unanimously.

ALTERNATE SEWAGE ENFORCEMENT OFFICER: Chad Crawford motioned, John Nicely seconded to name Jeffery Winkle, Ronald Andrasko as alternate Sewage Enforcement Officers. Motion carried unanimously.

WAGE TAX COLLECTOR: Chad Crawford motioned, Shaun McRoberts seconded to appoint Berkheimer as Earned Income Wage Tax Collector. Motion carried unanimously.

PER CAPITA TAX COLLECTOR: Chad Crawford motioned, Shaun McRoberts seconded to appoint Berkheimer as Per Capita Tax Collector. Motion carried unanimously.

LST TAX COLLECTOR: Chad Crawford motioned, John Nicely seconded to appoint Berkheimer as LST Tax Collector. Motion carried unanimously.

ZONING OFFICER AND ALTERNATE ZONING OFFICER: Chad Crawford motioned, Shaun McRoberts seconded to appoint Jeffrey Frey, Zoning Officer. Motion carried unanimously.

SUPERVISORS TO ACT AS ROAD MASTER: Chad Crawford motioned, John Nicely seconded to allow all Supervisors to act as Road Master. Motion carried unanimously. Hourly wage will be the same as Road Master.

Reorganization meeting cont: Page 3

DEPOSITORY: Chad Crawford motioned, Shaun McRoberts seconded to name ESB Bank the township depository. Motion carried unanimously.

AUDITORS FOR REAL ESTATE TAX COLLECTIONS: Chad Crawford motioned, Shaun McRoberts seconded to name Cottrill, Arbutina & Associates Auditors for Real Estate Tax collections. Motion carried unanimously.

SUPERVISORS TO DETERMINE THE EMPLOYES PAID HOLIDAY:
New Years Day, January 1, 2015, Memorial Day, May 25, 2015, Independence day (paid on July 3rd) Labor Day, September 7, 2015, Thanksgiving Day, November 26, 2015 and Christmas Day, December 25, 2015.

MONTHLY MEETING: Chad Crawford motioned, John Nicely seconded to meet the second Monday of each month at 8:00 P.M. in the Township Municipal Building for the regular monthly meeting. Motion carried unanimously.

MONTHLY WORKSESSION MEETING: Chad Crawford motioned, Shaun McRoberts seconded to meet the first Monday, as needed of each month at 8:00 P.M. in the Township Municipal Building for the Work Session meeting. Motion carried unanimously.

VACANCY BOARD: Chad Crawford motioned, Shaun McRoberts seconded to name Paul Campbell on the Vacancy Board for the 2015 year. Motioned carried unanimously.

RESOLUTION:

#1 -2015 Building Permit, Sub Divisions, Septic Systems, and Variance Appeal fee schedule.

#2-2015 HRG, Township Engineer and accept fee schedule.

#3-2015 Sewage Enforcement Schedule - S.E.O. Michael Groves, Jeffery Winkle, Ronald Andrasko and James Harvey on a monthly basis.

#4-2015 Sainovich, Santicola & Steele, Township Solicitors and accept fee schedule.

#5-2015 **Zoning Hearing Board Members 2015:**

Reorganization meeting Cont: page 4

Greg Wallace	2015
Robert Omlor	2015
Dean Helmuth	2017

Alternate: Paul Campbell 2016

6-2015 Planning Commission Members 2015:

Susan Householder	2017
Donald Sirota	2017
Mike McManus	2015
Edwin Knotts	2016
William Douthitt	2015

#7-2015 Ag Security Board Members:

Don McQuean
Ron Stidmon
Bill Douthitt
Chad Crawford

#8-2015 ZONING OFFICER FEE SCHEDULE -Jeffery Frye

#9-2015 Adopted Resolution for pay scale 2015 year.

Road Master	Hourly rate \$18.00 Plus six (6) Paid Holiday Vacation Days per the Paid Time off Policy Limited Medical Benefits
-------------	---

Heavy Equipment Operator Full Time	Hourly Rate \$16.00 Plus Six (6) Paid Holidays Vacation Days per the Paid Time Off Policy Limited Medical Benefits
---------------------------------------	--

Skilled Laborer Full Time	Hourly Rate \$15.60 Plus Six (6) Paid Holidays Vacation Days per the Paid Time Off Policy
------------------------------	--

Reorganization meeting Cont: page 4

	Limited Medical Benefits
Skilled Laborer Part Time or Seasonal	Hourly Rate \$15.30 No Fringe Benefits
Operator without a CDL Part or Full Time	Hourly Rate \$12.65 No Fringe Benefits
CDL Driver Part Time Or Seasonal	Hourly Rate \$11.30 No Fringe Benefits
General Laborer or Office Helper	Hourly Rate \$8.30 No Fringe Benefits
Police Chief	Hourly Rate \$19.40 Vacation Days per the Paid Time Policy
Police Officer	Hourly Rate \$16.90 Vacation Days per the Paid Time Off Policy
Police Officer	Hourly Rate \$17.80 Plus six (6) Holidays
Nick McHenry	Vacation days per the Paid Time Off Policy
Tax Collector Commission	Real Estate 4% Interim Real Estate 4%
Janitor (building)	Hourly Rate \$10.30
Township Secretary	Hourly Rate \$14.50 Plus Six (6) Paid Holidays Vacation Days per the Paid Time Off Policy Limited Medical Benefits
Office Manager/Treasurer	Hourly Rate \$18.15 Plus Six (6) Paid Holidays

Vacation Days per the Paid Time Off
Policy
Limited Medical Benefit

Planning Commission Board

\$25.00 per meeting

Newly hired police personnel will start at \$1.00 less per hour until a favorable 90 day probation period is completed.

All other newly hired personnel will start at \$1.50 less per hour than full rate for their job class until a favorable 90 day probation is completed.

#11-2015 Petty Cash was determined for the amount of \$200.00.

Chad Crawford motioned, Shaun McRoberts seconded to approve the amount of \$200.00 for petty cash. Motion carried unanimously.

Chad Crawford motioned, John Nicely seconded to approve Township Treasurer, Daisy Stone be bonded for the amount of \$900,000.000. Motion carried unanimously.

Chad Crawford motioned, John Nicely seconded to approve obtaining a Blanket Public Officials bond for the amount of \$100,000.00. Motion carried unanimously.

Chad Crawford motioned, seconded to approve employees who receive Health Insurance are responsible for 10% of the premium.

Chad Crawford motioned, Shaun McRoberts seconded to approve employees who are eligible for insurance coverage but declined due to other coverage will be compensated for their out of pocket expense at a gross rate of \$93.68 per pay.

Chad Crawford motioned, Shaun McRoberts seconded to approve setting the municipal pension contribution rate of 10%.

This Concluded the Reorganization Meeting.